

Memorandum

*Flex your power!
Be energy efficient!*

To: DISTRICT DIRECTORS

Date: June 8, 2011

From: 
RACHEL FALSETTI
Chief
Division of Transportation Programming

Subject: Interregional Transportation Improvement Program (ITIP) Transportation Enhancement (TE) Projects

We are beginning the 2012 State Transportation Improvement Program (STIP) cycle and need to prepare for programming new ITIP TE projects. The ITIP may receive approximately \$35 million of funding for TE projects in the 2012 STIP. New projects will compete with proposed cost increases on existing projects.

The ITIP TE development schedule is as follows:

Districts submit ITIP TE applications for TE eligibility determination August 1, 2011
HQ Division of Local Assistance completes TE eligibility reviews August 1-31, 2011
ITIP TE Committee reviews TE applications and ranks projects September 1-30, 2011

The TE application is a Project Study Report equivalent, and it should follow the same scoping and estimating processes as any other project. Those processes include assigning a project manager, developing a work plan, and obtaining concurrence from functional units. Applications must be submitted by the District Program/Project Management Unit after confirming that the cost and schedule are realistic. A Project Programming Request should be attached to each TE application.

Districts can submit ITIP TE applications to John Haynes, TE Program Coordinator, Division of Local Assistance, with a copy to Kurt Scherzinger, Office Chief, Division of Transportation Programming. The ITIP TE Guidelines, TE project application, and other TE program information is available on the Office of Capital Improvement Programming's Website at:
<http://www.dot.ca.gov/hq/transprog/ocip/stip2012stip.htm>

Any questions regarding TE eligibility should be directed to John Haynes at (916) 653-8077. Questions related to programming of TE eligible projects should be directed to Kurt Scherzinger at (916) 654-4587.

c: Deputy District Directors, Program Project Management
Deputy District Directors, Planning and Modal Programs
Sharon Scherzinger, Chief, Division of Transportation Planning
Jay Norvell, Chief, Division of Environmental Analysis
Denix Anbiah, Chief, Division of Local Assistance